



# EMPLOYMENT OPPORTUNITY

REGULAR FULL-TIME

## Geographic Information Systems (GIS) Coordinator

Clearwater County has a rare opportunity for the right person to join our information technology team as our **Geographic Information Systems (GIS) Coordinator**. Key summary responsibilities are to coordinate, implement and manage the County's Internet-based/on-premises strategies and initiatives for GIS software. This individual is responsible for ensuring the development and maintenance of applications based upon spatially referenced data and digital mapping. The GIS Coordinator will also preserve the integrity and design of geographic information databases, as well as coordinate and assist and empower users in all departments.

### Qualifications

- College diploma or university degree in the field of geography or computer science and/or up to five years equivalent education and experience.
- Advanced knowledge of GIS software and strong familiarity with relational database design as it applies to GIS software.
- Strong familiarity with ArcGIS Enterprise, ArcGIS Pro and ArcGIS Online.
- Previous and progressive experience in one or more of the following: Planning, Economic Development, Engineering, Asset Inventory, Government Structures, Surveying, Geophysics, Topography.
- Familiarity with graphic editing software and Web development tools, including HTML 5 Adobe Suite, Java Script, JSON.
- Good technical knowledge of current network operating systems and client-server implementations, including MSSQL and Windows.
- Previous experience in municipal government [Asset].
- Class 5 Driver's License
- Certifications in Esri Technical Certifications and/or GISP designation from GISCI [Asset].
- Excellent written, oral, and presentation communication skills.
- Ability to troubleshoot hardware and software issues.
- Ability to present materials and training to County users.
- Highly self-motivated and self-directed, with keen attention to detail.



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If you enjoy working in a collaborative and deadline-oriented environment, are highly motivated, confident and possess a can-do attitude, then we'd love to hear from you.

Interested individuals are asked to submit a resume, cover letter and 'ball-park' salary requirements prior to noon on March 29, 2021 to [hrapplications@clearwatercounty.ca](mailto:hrapplications@clearwatercounty.ca).

*Clearwater County thanks all individuals who express interest in this position; however, only those individuals selected for interview will be contacted.*