



Manager of Land & Property Surveys

Toronto, ON

The Engineering Support Services Section provides centralized support to business units within the City of Toronto's Engineering & Construction Services Division, by providing information technology, developing improved standards and processes, delivering surveying and construction inspection services, and processing contracts, tenders and payments. As **Manager of Land & Property Surveys**, you'll play a key role in this regard, both by providing technical expertise and by overseeing the delivery of legal, cadastral and property survey services related to the City and lands owned by the City's Agencies, Boards and Commissions, including land acquisition, expropriations and prosecutions.

Reporting to the Director, Engineering Support Services, you'll lead and manage staff involved in providing internal and/or external land and property survey services including procurement/management and maintaining land and property title, as well as oversee legal property and topographic surveys of lands owned by the City of Toronto, with a view to ensuring that excellent customer service is provided to both internal and external customers. As Manager, you'll also be responsible for the Unit budget, the management and dissemination of survey and property records including Street naming and numbering.

Leading by example to drive performance and innovation

Your extensive background in leading, motivating, directing and managing a diverse workforce in a fast-paced, politically sensitive, customer service-oriented environment has prepared you well to supervise day-to-day Unit operations. You'll schedule, assign and review work, and manage, motivate and train staff, encouraging innovation and ensuring effective teamwork, high standards of work quality and organizational performance. Cultivating a culture of continuous improvement, you'll develop and implement detailed plans, recommend policies regarding program-specific requirements, evaluate program delivery on an ongoing basis in consultation with staff, senior management, service users and partners, and implement and manage change leading to improved effectiveness and efficiency.

Leveraging subject matter and regulatory expertise

This pivotal role will benefit from your knowledge of integration of field and office electronic survey systems relating to GPS and Total Stations, standards, hardware and software, high-precision surveys, related adjustments, CAD and coordinate geometry, together with your strong grasp of surveys field standards and methods and/or CAD standards and methods. Ensuring that you stay current in your field, you'll keep abreast of technological advances, industry trends, and regulatory requirements associated with land survey services, while maintaining a thorough, up-to-date knowledge of the City's and other divisions' issues and initiatives. Equipped with this expertise, you'll also provide input to the development of Capital and Operating Programs for client divisions, including Transportation Services, Toronto Water, Real Estate Services, City Planning, and Parks, Forestry & Recreation, to address land survey needs for the delivery of their programs.

Building on a solid foundation of professional success

This is a pivotal role for a leader who has an Ontario Land Surveyor (OLS) Licence and membership in good standing in the Association of Ontario Land Surveyors, or a current Land Surveyor licence issued by another province or territory, and the ability to be licensed as an Ontario Land Surveyor prior to the employment start date, OR extensive experience managing staff in an urban land surveying environment. These credentials are complemented by extensive experience in developing, evaluating and maintaining municipal infrastructure standards, policies, practices and procedures related to land and property surveys, and preparing technical reports, and reports to Council, external agencies or third parties.

A skilled, results-focused manager, able to operate as a fully accountable program leader and as a member of a management team, you also bring considerable experience in financial reporting processes, including budget preparation and control, expenditure forecasting, preparation and interpretation of financial reports, and reporting on key performance indicators. Your strengths as a communicator and

negotiator enable you to interact effectively with all levels of the organization, forge solid internal and external client relationships, establish strong working relationships and trust with staff, client divisions, outside agencies, politicians and other orders of government, and effectively balance competing priorities and deadlines in a multi-stakeholder environment.

Salary Range: \$110,965.40 – \$130,366.60 per year

Work for the City you love

Toronto is Canada's largest city, the fourth largest in North America, and home to a diverse population of about 2.8 million people. Consistently ranked one of the world's most livable cities, we are a global centre for business, finance, arts and culture. Join the award-winning Toronto Public Service as Manager, Land & Property Surveys within our Engineering & Construction Services Division.

How to Apply:

For more information on this and other opportunities with the City of Toronto, visit us online at www.toronto.ca/jobs. To apply online, submit your resume, quoting **File #2323306 X**, by **May 6, 2019**.

Equity, Diversity and Inclusion:

The City of Toronto is committed to fostering an inclusive, accessible environment where all employees and members of the public feel valued respected and supported. We are dedicated to building a workforce that reflects the diversity of the public and the communities in which we live and serve.

Accommodation:

If you are an individual with a disability and you need accommodation in applying for this position, please email us at applacomodation@toronto.ca, quoting the job ID #2323306 X and the job classification title. The City is committed to providing Code-protected accommodation throughout its hiring process. Please visit [Hiring Policies and Statements](#) for further details.